

Initial proposal for BME 780: Teaching Practicum

Student name:

Faculty instructor name:

Course number and name (Please note that only one teaching practicum is allowed per course per semester):

Part I: Please describe in detail what the planned experiences will be for the practicum. Teaching Practicum activities should add up to 3 credits (135 total hours over the course of the semester, or 9 hours a week). These experiences must include the following items:

1 - Preparing and delivering at least 3 class sections

2 - Office hours for the students in the course

3 – Selection and evaluation of student work

4 - Design, preparation, and evaluation of one examination

5 - A specific plan for meeting with the course instructor to receive feedback on performance.

6. Other items may be included at the discretion of the student, course instructor, and that student's faculty advisor, which can be described here if so.

7. (If applicable): Please describe in length how the above activities and responsibilities (items 1-5) are distinct from your responsibilities and duties as a Graduate Teaching Associate (GTA). Please note that the proposed Practicum activities (which must total 135 hours over the course of the semester, or ~9 hours/wk) must occur outside of the 20 hours/wk in which you conduct your GTA responsibilities. **Violation of this agreement may result in termination of your GTA contract, a failing grade for BME 780, or both.** You are encouraged to communicate at length with the course instructor to develop and CLEARLY identify the proposed Practicum activities that will be separate from your GTA duties. If you are not under contract as a GTA for the semester in which you are applying to complete your BME 780, please simply put "N/A" in this box.

Student signature (to be completed via AdobeSign)

Signature

Date

Part II: Approval and signature of course instructor (to be completed via AdobeSign)

Instructor Signature

Date

Graduate Program Chair Signature

Date